

Infrastructure Corporation of Andhra Pradesh Limited (INCAP)

**NOTICE INVITING
REQUEST FOR PROPOSAL (RFP)
FOR**

**SELECTION OF RETAINER CONSULTANT (SOLE FIRM) FOR PROVIDING
ADVISORY SERVICES FOR DEVELOPMENT OF INDUSTRIAL INFRASTRUCTURE,
INCLUDING CFC'S, TINY INDUSTRIAL ESTATES, FLATTED FACTORY COMPLEXES
UNDER MSE-CDP, MINISTRY OF MSME IN THE STATE OF ANDHRA PRADESH**

(QUALITY CUM COST BASED SELECTION)

(May 2021)

(PROPOSAL DUE DATE: 25th May 2021)

(This document is meant for exclusive purposes of submitting the Proposal against this RFP document and shall not be transferred, reproduced or otherwise used for purposes other than that for which it is specifically issued)

**Vice Chairman and Managing Director,
Infrastructure Corporation of Andhra Pradesh Limited (INCAP)
RC. No 254/2, 4th Floor, AVSR Bhavan, Near My Mart, Chalasani Nagar,
Penamaluru Mandal, Kanuru, Vijayawada - 520007 A.P. India
Email: incapap@incap.co.in, md@incap.co.in Web: www.incap.co.in**

**SELECTION OF RETAINER CONSULTANTS (SOLE FIRM) FOR PROVIDING
ADVISORY SERVICES FOR DEVELOPMENT OF INDUSTRIAL INFRASTRUCTURE,
INCLUDING CFC'S, TINY INDUSTRIAL ESTATES, FLATTED FACTORY COMPLEXES
UNDER MSE-CDP, MINISTRY OF MSME IN THE STATE OF ANDHRA PRADESH**

Notice No. INCAP/ P/APMSME/Consultant/12/2021, dated: 07/05/2021

REQUEST FOR PROPOSAL DOCUMENT

Proposals in the prescribed format are invited from suitable Applicant(s) from interested consultancy firms for providing consultancy services for implementation of various infrastructure projects in PPP model in the state of Andhra Pradesh.

1	Name of Authority	Infrastructure Corporation of Andhra Pradesh Ltd.
2	Name of the Consultancy assignment	Retainer Consultancy (Sole Firm) Services for providing advisory Services for Development of Industrial Infrastructure, Including CFC's, Tiny Industrial Estates, Flatted Factory Complexes Under MSE-CDP, Ministry of MSME in the State of Andhra Pradesh.
3	Last date of receipt of queries (by e-mail only)	17.00 hrs. IST on 13/05/2021
4	Response from the Authority to the Queries	On or before 17.00 hrs. IST on 18/05/2021
5	Last date & time for submission of Proposal (Proposal Due Date (PDD))	15.00 Hours IST on 25/05/2021
6	Date & time for opening Proposal	16.00 Hours IST on 25/05/2021 in the office of Infrastructure Corporation of Andhra Pradesh Ltd., # RC. No 254/2, 4th Floor, AVSR Bhavan, Near My Mart, Chalasani Nagar, Penamaluru Mandal, Kanuru, Vijayawada - 520007 A.P. India
7	Date & time for opening Financial Proposal	To be intimated later, only to the technically qualified Applicants
8	Bid Processing Fee (Non- Refundable)	10,000/- (Rupees Ten thousand only) In the form of a Demand Draft issued by one of the Nationalized/ Scheduled Banks in India in favour of the Vice Chairman and Managing Director, INCAP Ltd., payable at Vijayawada, Andhra Pradesh valid till 90 days from Proposal Due Date

4543854/2021/TECH3-INCAP

Request for Proposal

9	Mode of selection	Quality cum Cost Based Selection (QCBS) Technical – 80% and Financial 20%
10	Method of Selection	<p>The selection shall be on the following basis:</p> <ol style="list-style-type: none"> 1) The Applicants should meet the minimum eligibility criteria 2) Technical proposals of Applicants who meet the minimum eligibility criteria shall be evaluated 3) The financial bids of only the Technically Qualified Applicants will be opened
11	Validity of the Proposal	The proposal shall remain valid for a period of minimum 180 (one hundred and eighty) days from the last date of submission of the RFP with a provision for extension on mutual consent basis.

Acknowledgement

This document shall be returned duly signing each page by the authorized person accepting the terms and conditions.

It is expressly understood that the party has subscribed to this document with an express understanding that they will use this document only for the sole purpose of participating in the Qualification process for **SELECTION OF RETAINER CONSULTANT (SOLE FIRM) FOR PROVIDING ADVISORY SERVICES FOR DEVELOPMENT OF INDUSTRIAL INFRASTRUCTURE, INCLUDING CFC'S, TINY INDUSTRIAL ESTATES, FLATTED FACTORY COMPLEXES UNDER MSE-CDP, MINISTRY OF MSME IN THE STATE OF ANDHRA PRADESH** and must not be used for any other purpose. This document must not be passed to a third party except professional advisers assisting with this Proposal submission. The document may not be reproduced or communicated, in whole or in part, and its contents may not be distributed in written or oral form without written permission from the issuing authority.

Signature of the issuing Authority

Vice Chairman & Managing Director,
Infrastructure Corporation of Andhra Pradesh
Limited (INCAP)
RC. No 254/2, 4th Floor, AVSR Bhavan,
Near My Mart, Chalasani Nagar, Penamaluru
Mandal, Kanuru, Vijayawada - 520007 A.P.
India.
Email: incap@incap.co.in, md@incap.co.in
Web: www.incap.co.in

Disclaimer

The information contained in this Request for Proposal document (“**RFP**”) or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisers, is provided to Applicants on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor invitation by the Authority to the prospective Applicants or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Consultancy. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This RFP may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Applicants is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused, arising from reliance of any Applicant upon the statements contained in this RFP.



The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.

The issue of this RFP does not imply that the Authority is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for the Consultancy and the Authority reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and the Authority shall not be liable in any manner whatsoever for the

same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

Notice Inviting Tender (NIT)

	<p>Infrastructure Corporation of Andhra Pradesh Ltd. Under the control of Infrastructure & Investment Dept., GoAP) # RC. No 254/2, 4th Floor, AVSR Bhavan, Chalasani Nagar, Penamaluru Mandal, Kanuru, Vijayawada - 520007 A.P. India</p>	
<p>SELECTION OF RETAINER CONSULTANT (SOLE FIRM) FOR PROVIDING ADVISORY SERVICES FOR DEVELOPMENT OF INDUSTRIAL INFRASTRUCTURE, INCLUDING CFC'S, TINY INDUSTRIAL ESTATES, FLATTED FACTORY COMPLEXES UNDER MSE-CDP, MINISTRY OF MSME IN THE STATE OF ANDHRA PRADESH</p>		
<p>Notice No. INCAP/ P/APMSME/Consultant/12/2021, dated 07/05/2021 Infrastructure Corporation of Andhra Pradesh Ltd. (INCAP) invites Proposals from reputed Consultancy firms for the captioned assignment. Interested consultancy firms may download the Request for Proposal (RFP) document from the website of INCAP @ www.incap.co.in. The last date for submission of the proposals is on or before 15:00 hours IST on 25.05.2021.</p> <p>All other details including any date extensions, clarifications, amendments, corrigenda etc., will be uploaded only to the website of INCAP and will not be published in newspapers. Hence, Applicants may regularly visit the website of INCAP to keep themselves updated. Sd/- Vice Chairman and Managing Director</p>		
<p>For any clarifications please send e-mail to: incapap@incap.co.in.</p>		

1. Introduction

1.1. Background

1.1.1. Government of Andhra Pradesh is engaged in the development of various infrastructure projects across MSME **sector** including but not limited to:

(a) The immediate mandate of APMSMEDC is:

1. Implementing Agency for new clusters under MSE-CDP, Ministry of MSME, GoI.
2. Development of Tiny parks for MSEs.
3. Member of state level projects steering committee under MSE-CDP.

(b) Major components of MSE-CDP approved by Ministry of MSME are as detailed below

1. Infrastructure Development (ID).
 - a. Infrastructural facilities in new industrial (multiproduct) areas/ estates (or) existing Industrial Areas/ Estates/ Clusters.
 - b. Development of Flatted Factory Complexes (FFCs).
2. Common Facility Centres (CFCs).
3. Marketing Hubs/ Exhibition centres by Associations.
4. Thematic Interventions.
5. Support to State Innovative Cluster Development Programme.

1.1.2. Infrastructure Corporation of Andhra Pradesh Limited (INCAP) (the “**Transaction Advisor**”) is providing project development and transaction services to the Government of Andhra Pradesh for implementation of the aforesaid projects in PPP model. INCAP on behalf of Andhra Pradesh Micro Small and Medium Enterprises Development Corporation (APMSMEDC) (the “**Authority**”) is providing Transaction Advisory services for Selection of Retainer Consultant (Sole Firm) for Providing Advisory Services for Development Of Industrial Infrastructure, Including CFC’s, Tiny Industrial Estates, Flatted Factory Complexes Under MSE-CDP, Ministry Of MSME in the State Of Andhra Pradesh.

1.1.3. With the view to select retainer consultants for providing advisory services for development of industrial infrastructure, including CFC’s, tiny industrial estates, flatted factory complexes under MSE-CDP, Ministry of MSME in the state of Andhra Pradesh, the Authority invites proposals from interested reputed consultancy firms.

1.2. Release of RFP Document

1.2.1. The RFP document will be made available in the website of INCAP from the date of publication of RFP notification in the newspapers.

1.2.2. The Applicant needs to furnish, as part of its Proposal, a fee of Rs. 10,000/- (Rupees ten thousand only) in the form of a Demand Draft issued by one of the Nationalized/ Scheduled Banks in India in favour of the Vice Chairman and Managing Director, INCAP Ltd., payable at Vijayawada, Andhra Pradesh towards non-refundable Bid Processing Fee (the “**Bid Processing Fee**”). The Bid Processing Fee shall have its validity up to 80 (eighty) days from the Proposal Due Date (the “**Proposal Due Date**”).

1.3. Validity of the Proposal

- 1.3.1. The proposal shall remain valid for a period of minimum 180 (one hundred and eighty) days from the last date of submission of the RFP with a provision for extension on mutual consent basis.
- 1.3.2. The selection of the Consultant may get terminated even before validity period of 180 (one hundred and eighty) days for any reason whatsoever.
- 1.3.3. Selection is also liable for cancellation if at any stage it is found that the information/ documents submitted in the Proposal are fraudulent.
- 1.3.4. The Authority shall have the right to terminate the selection by giving a written notice to the Consultant without any compensation if the selected Consultant becomes bankrupt or otherwise insolvent or in case of dissolution of the firm or winding up of the company, provided that such termination will not prejudice or effect any right of action or remedy, which has accrued thereafter to the Authority.

1.4. Period of Contract:

The period of Contract is for Two (02) Years initially. Contract may be extended by another of one (01) year or any other extended term/ Period, at the discretion of the Authority and in mutual consultation between AP MSME Development Corporation and the Consultant.

1.5. Brief description of the Selection Process

- 1.5.1. The Authority intends to select the Retainer Consultant through a competitive bidding process in accordance with the procedure set out herein.
- 1.5.2. The selection will be according to the combined score based on the Evaluation Criteria (detailed in Clause 3.1). Selected Consultant is expected to deploy Project Manager with experience of preparing DPR for MSE projects to provide retainer consultancy services to authority. The Project Manager will be supported by Project Consultant.
- 1.5.3. Not used.
- 1.5.4. The selected Consultant would be responsible for assisting APMSME Development Corporation in undertaking works relevant to ongoing and new projects, by conducting project concept preparation, feasibility studies, DPRs, assistance in bid process management for ongoing and new projects, drafting of policies, program monitoring, investment facilitation and knowledge sharing.
- 1.5.5. The Consultant shall perform the services and carry out its obligations using skill and care with all due diligence, efficiency and economy, in accordance with generally accepted professional techniques and practices, and shall observe sound management practices.
- 1.5.6. The failure of a Party to the agreement to fulfil any of its obligations as set out in the agreement shall not be considered to be a breach of, or default under, this Agreement insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this Agreement.

1.5.7. The Consultant shall commence the Consultancy within seven days of their acceptance of Letter of Intent (L.O.I), or such other date as may be mutually agreed. If the Consultant fails to commence the assignment, the LOI may be cancelled /terminated.

1.5.8. The Project Consultant to be deployed by the selected Consultant shall work in APMSMEDC office during all APMSMEDC office working days in a month which is mandatory.

In this connection, the selected Consultant shall bear all costs associated with the relocation of deployed resource personnel.

The financial proposal (man-day rates) to be submitted by the Applicant Consultant shall take in to consideration this aspect.

1.5.9. **Termination:** Either Consultant or APMSMEDC can terminate the contract by assigning appropriate reason at any time on one (1) month written notice to each other.

1.5.10. The Parties undertake to act in good faith with respect to each other's rights under the Agreement and to adopt all reasonable measures to ensure the realization of the objectives of the Agreement.

1.6. Schedule of Selection Process

The Authority would endeavour to adhere to the following schedule:

Event Description	Date
1. Issue of RFP	07/05/2021
2. Last date for receipt of queries (by email only)	17.00 hours IST on 13/05/2021
3. Response from the Authority to the queries	On or before 17.00 hours IST on 18/05/2021
4. Proposal Due Date	15.00 hours IST on 25/05/2021
5. Opening of Technical Proposals	16.00 hours IST on 25/05/2021
6. Opening of Financial Proposals	To be intimated later to technically qualified Applicants

1.7. Communications

1.7.1. Submission of Proposal in hard copies in response to this RFP should be delivered to the following address:z.s;

The Vice Chairman and Managing Director,
Infrastructure Corporation of Andhra Pradesh Ltd.,
#RC. No. 254/2, 4th Floor, AVSR Bhavan, Near My Mart,
Chalasanani Nagar, Penamaluru Mandal, Kanuru, Vijayawada - 520007 A.P. India
Email: incap@incap.co.in

The Applicants are advised in their own interest to ensure that completed Proposals reach the office of client at the address mentioned above well before the date stipulated in the document. Proposals submitted through Telex / Telegraphic / Fax / email shall be summarily rejected.

Proposals received after the date and time stipulated in this RFP shall not be considered and shall be summarily rejected. **Any proposal received after the closing time for submission of proposals shall be returned unopened.** The Authority shall not be responsible for delayed receipt of Proposals.

All details including this RFP document, any Proposal Due Date extensions, clarifications, amendments, addenda, corrigenda, etc., in respect of this RFP will be uploaded in the website of the Authority and will not be published in newspapers.

- 1.7.2. All communications, including the envelopes, should contain the following information, to be marked as:

Notice No. INCAP/ P/APMSME/Consultant/12/2021, dated 08/05/2021

**SELECTION OF RETAINER CONSULTANT (SOLE FIRM) FOR PROVIDING
ADVISORY SERVICES FOR DEVELOPMENT OF INDUSTRIAL
INFRASTRUCTURE, INCLUDING CFC'S, TINY INDUSTRIAL ESTATES,
FLATTED FACTORY COMPLEXES UNDER MSE-CDP, MINISTRY OF MSME IN
THE STATE OF ANDHRA PRADESH**

2. Instructions to Applicants

2.1. Scope of Work

- A. Identification of Sites/ Clusters for Projects under MSE-CDP Scheme funding** for Industrial Parks (IPs), Flatted Factory Complexes (FFCs) & Common facility Centres (CFC) Projects, Marketing Hubs etc. as listed in the scheme guidelines of MSE-CDP.
- B. Preparation of Project Proposals/ Detailed Project Report (IPs & FFCs)**
- a. Undertake reconnaissance site visit and data collection, consultations with various stakeholders, viz. APMSME Development Corporation, DICs and Industry Associations etc., for the Industrial Park (IP) – New/ up gradation (or) Flatted Factory Complex (FFC) proposals.
 - b. Data analysis of site visit and review of available data, carryout site analysis covering connectivity aspects, terrain, prevailing land use, physical features existing infrastructure such as water supply, power supply, waste ware management facilities, solid waste management facilities etc., existing development controls and zoning regulations.
 - c. Carry out Preliminary Environmental Impacts studies Screening Analysis as per the guidelines of Ministry of Environment, Forests & Climate Change (MoEF&CC) including identification of environmentally/ ecologically sensitive areas in the project region and suggest way forward for detailed Environmental Impact Assessment Studies (EIA) studies.
 - d. Market Assessment
 - Carryout broad market potential assessment in consultation with Stack holders, District Industries Centre (DIC) and Industry Associations for the proposed Greenfield Industrial Parks/ Flatted Factory Complexes.
 - Arrive at the marketable Plot sizes for the proposed MSE IP and identify CFC areas in the IP in consultation with stack holders.
 - e. Preparation of conceptual layout plan (Greenfield Industrial Park/ FFC, as the case may be) duly taking into consideration of prevailing development controls.
 - f. Carry out Infrastructure Assessment for the Industrial Park/ FFC for external physical infrastructures such as Roads, water supply, power supply & Internal infrastructure covering roads and storm water drainage, water supply, power supply, greenbelt, waste management facilities, common facility building as per the new MSE-CDP Scheme.
 - g. Prepare project cost estimate for proposed internal Infrastructure Development (based on line estimates) covering Flatted Factory Building (applicable in case of FFC), boundary wall/ fencing, site grading, roads, greenbelt, water supply, power supply, storm water drainage, waste water management, common facility building such as Administrative office building, documentation centre, conference/ exhibition hall, bank/ post office, storage facility, canteen etc.
 - h. Assessment of likely investment and employment potential from IP/FFC (as the case may be).
- C.** Provide clarification at the time of project appraisal by SIDBI or any evaluation agency such as MSME Development Institute (DI).
- D.** Assist the corporation in preparatory exercise for various project review meetings at GoAP, State level Steering Committee Meetings, DC, MSME, GOI and attend along with officials of APMSME

Development Corporation where ever required in the above review meetings at time of approvals under new MSE-CDP Scheme.

- E.** Assist APMSME Corporation for Selection of Technical Consultant(s) for Detailed Engineering Designs drawings, detailed cost estimates, etc., for various components for tendering works, as per the MSE CDP Scheme requirements.
- F.** Assist AP MSME Development Corporation while identification and firming up of proposals on CFC projects, Marketing Hubs etc., as per the MSE-CDP Scheme, and preparation of such proposals through organisations such as APTPC, Industry Associations etc., as the case maybe.

2.1.1. Key Personnel

The Applicant shall propose key personnel for the following mandatory positions:

S.No.	Position	Minimum Experience and Qualification
1	Project Manager	<ul style="list-style-type: none"> Master in Engineering/ Science/ Planning/ MBA with at least 10 years of experience. Should have extensive experience in preparation of Proposals/ DPRs for MSE Projects (especially ID) and dealing with various stakeholders such DICs, MSME-DI, COI, SIDBI, DC-MSME, GoI.
2	Project Consultant	<ul style="list-style-type: none"> Bachelor's in Engineering/ Planning/ Architecture/ and Master's in Engineering/ Science/ Planning/ MBA or Equivalent with at least 5 years of experience. Should have involved in Preparation of Project Proposals/ DPRs for MSE projects (especially ID) under MSE-CDP Scheme.

Note:

- (a) Key personnel with higher number of projects experience in MSE proposals/ DPRs under MSE-CDP Scheme (especially ID) shall be given preference and additional weightage will be given on pro – rata basis. The key Personal shall be well conversant with Region and Telugu Language.
- (b) If AP MSME Development Corporation desires to enhance the team size of key personnel (both Full time & Part time) in due course of the project implementation as per the requirements at that time, the Consultant shall deploy additional resources on mutually agreements.

2.2. Minimum Eligibility Criteria for Selection

- 2.2.1. **Financial Capacity:** The Applicant should have an decent annual turnover of INR 10.00 Crore or more in each one year of last three (03) years preceding PDD.
- 2.2.2. **Technical Capacity:** The Applicant should have Experience of Two (04) Years in carrying out similar Project Advisory Services to at least two (04) State Government or State Government Agencies for development of Industrial Infrastructure for MSEs and have extensively involved in preparation of preparing Project Proposals/ DPRs under MSE-CDP Scheme of Ministry of MSME, GOI or preparation of Project Proposals/ DPRs for Tiny Industrial Estates / CFCs in SFURTI / ASIDE / MIUS or any other Central Govt scheme.

2.3. Acknowledgement by Applicant

2.3.1. It shall be deemed that by submitting the Proposal, the Applicant has:

- (a) made a complete and careful examination of the RFP;
- (b) received all relevant information requested from the Authority;
- (c) acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the RFP or furnished by or on behalf of the Authority;
- (d) acknowledged that it does not have a Conflict of Interest in providing retainer consultancy services to the Authority.

2.3.2. The Authority shall not be liable for any omission, mistake or error on the part of the Applicant in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to RFP or the Selection Process, including any error or mistake therein or in any information or data given by the Authority.

2.4. Right to reject any or all Proposals

2.4.1. Notwithstanding anything contained in this RFP, the Authority reserves the right to accept or reject any Proposal and to annul the Selection Process and reject all Proposals, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.

2.4.2. Without prejudice to the generality of Clause 2.5.1, the Authority reserves the right to reject any Proposal if:

- (a) at any time, a material misrepresentation is made or discovered, or
- (b) the Applicant does not provide, within the time specified by the Authority, the supplemental information sought by the Authority for evaluation of the Proposal.

2.4.3. Misrepresentation/ improper response by the Applicant may lead to the disqualification of the Applicant.

2.4.4. Receipt of Proposal beyond the Proposal Due Date shall result in disqualification.

2.4.5. Additionally, the Proposals may lead to disqualification under, inter-alia, any of the following circumstances:

- (a) Prior suspension by Government of Andhra Pradesh, whether in a capacity as a consulting firm or individual consultant.
- (b) A record of unsatisfactory past performance, particularly non-compliance with contract terms, plans and specifications or abandonment of work and similar deficiencies.

2.5. Amendment of RFP

- 2.5.1. At any time prior to the deadline for submission of Proposal, the Authority may, for any reason, whether at its own initiative or in response to clarifications requested by an Applicant, modify the RFP document by the issuance of Addendum/ Amendment.
- 2.5.2. The amendments will be uploaded only on the website of the Authority and will not be published in the newspapers.
- 2.5.3. In order to afford the Applicants a reasonable time for taking an amendment into account, or for any other reason, the Authority may, in its sole discretion, extend the Proposal Due Date.

2.6. Language of Proposal

The Proposal with all accompanying documents (the “**Documents**”) and all communications in relation to or concerning the Selection Process shall be in English language and strictly on the forms provided in this RFP. No supporting document or printed literature shall be submitted with the Proposal unless specifically asked for and in case any of these Documents is in another language, it must be accompanied by an accurate translation of the relevant passages in English, in which case, for all purposes of interpretation of the Proposal, the translation in English shall prevail.

2.7. Submission of Proposal

- 2.7.1. The Applicants shall submit the Proposal in two separate envelopes – one for the technical proposal and the other for the financial proposal. The technical proposal should be hard bound/spiralled and have all the pages numbered serially, by giving an index of submissions. Each page of the submission shall be initialled by the Authorized Representative of the Applicant as per the terms of the RFP.
- 2.7.2. The Technical Proposal from the Consultants must contain the following documents:
 - (a) Letter of Proposal (Appendix I – Form 1)
 - (b) Index (giving list of contents and corresponding page numbers in the Proposal)
 - (c) Certificate of Incorporation/ Registration
 - (d) Original and 1 (one) Copy of the Proposal
 - (e) Particulars of the Applicant (Appendix I – Form 2)
 - (f) Financial Capacity of the Applicant (Appendix I – Form 3)
 - (g) Experience of the Firm (Appendix I – Form 4)
 - (h) Summary list of infrastructure projects awarded
 - (i) Summary of Key Personnel (Appendix I – Form 5)
 - (j) Summary list of Eligible Retainer Assignments (Appendix I – Form 6)

- (k) CVs of Key Personnel (Appendix I – Form 7)
- (l) Power of Attorney for signing Proposal or any documentary evidence for authorized signatory (Appendix I – Form 8)
- (m) Other documents, if any

2.7.3. The Technical Proposal from the Consultants must contain the documents as provided in the Clause 2.8.2. and shall be sealed in an envelope with the following inscription:

“TECHNICAL PROPOSAL”

**SELECTION OF RETAINER CONSULTANT (SOLE FIRM) FOR PROVIDING
ADVISORY SERVICES FOR DEVELOPMENT OF INDUSTRIAL
INFRASTRUCTURE, INCLUDING CFC’S, TINY INDUSTRIAL ESTATES,
FLATTED FACTORY COMPLEXES UNDER MSE-CDP, MINISTRY OF MSME IN
THE STATE OF ANDHRA PRADESH**

2.7.4. The Financial Proposal from the Consultants must contain the Appendix II in the Consultant’s letter head and shall be sealed in an envelope with the following inscription:

“FINANCIAL PROPOSAL”

**SELECTION OF RETAINER CONSULTANT (SOLE FIRM) FOR PROVIDING
ADVISORY SERVICES FOR DEVELOPMENT OF INDUSTRIAL
INFRASTRUCTURE, INCLUDING CFC’S, TINY INDUSTRIAL ESTATES,
FLATTED FACTORY COMPLEXES UNDER MSE-CDP, MINISTRY OF MSME IN
THE STATE OF ANDHRA PRADESH**

2.7.5. The Technical and Financial Proposals will be sealed in envelopes which will bear the address of the Authority, RFP Notice number, Consultancy name and the name and address of the Applicant. It shall bear on top, the following:

“Do not open, except in presence of the Authorized Person of the Authority”

If the envelope is not sealed and marked as instructed above, the Authority assumes no responsibility for the misplacement or premature opening of the contents of the Proposal submitted and consequent losses, if any, suffered by the Applicant.

- 2.7.6. The Proposals shall be typed or written in indelible ink and signed by the Authorised Representative of the Applicant. All pages of the original Proposal must be numbered and initialled by the person or persons signing the Proposal. Proof for authorization for the person signing the proposal shall be submitted.
- 2.7.7. The completed Proposal must be hand delivered or couriered or delivered through speed post on or before the specified time on Proposal Due Date. Proposals submitted by fax, telex, telegram, e-mail would not be accepted.
- 2.7.8. The Proposal shall be made in the Forms specified in this RFP. Any attachment to such Forms must be provided on separate sheets of paper and only information that is directly relevant should be provided. This may include photocopies of the relevant pages of printed

documents. No separate documents like printed annual statements, company brochures, copy of contracts etc. will be entertained.

- 2.7.9. The above sealed envelopes of the Technical and Financial Proposals shall be put in another envelope which shall have the following inscription:

“FULL PROPOSAL”

**SELECTION OF RETAINER CONSULTANT (SOLE FIRM) FOR PROVIDING
ADVISORY SERVICES FOR DEVELOPMENT OF INDUSTRIAL
INFRASTRUCTURE, INCLUDING CFC'S, TINY INDUSTRIAL ESTATES,
FLATTED FACTORY COMPLEXES UNDER MSE-CDP, MINISTRY OF MSME IN
THE STATE OF ANDHRA PRADESH**

- 2.7.10. **Proposal Due Date:** The completed Proposals should reach the under mentioned address before 1500 hours IST on 25/05/2021

The Vice Chairman and Managing Director,
Infrastructure Corporation of Andhra Pradesh Ltd. (INCAP),
RC. No 254/2, 4th Floor, AVSR Bhavan, Near My Mart,
Chalasanani Nagar, Penamaluru Mandal, Kanuru,
Vijayawada - 520007 A.P. India.
Email: incapap@incap.co.in

- 2.7.11. In case, the Proposal Due Date is an unscheduled holiday, the Proposal has to be submitted latest by the next working day. The time and venue of submission will remain unchanged. A receipt thereof should be obtained from the person specified therein.
- 2.7.12. The Authority may, in its sole discretion, extend the Proposal Due Date by issuing an Addendum in accordance with Clause 2.6 and will be uploaded only on the website of the Authority and will not be published in newspapers.
- 2.7.13. **Late Proposals:** Proposals received by the Authority after the specified time on Proposal Due Date shall not be eligible for consideration and shall be summarily rejected. The Authority will not be responsible for any delay in receipt of Proposals.

2.8. Modification/ substitution/ withdrawal of Proposals

- 2.8.1. The Applicant may modify, substitute, or withdraw its Proposal after submission, provided that written notice of the modification, substitution, or withdrawal is received by the Authority prior to Proposal Due Date. No Proposal shall be modified, substituted, or withdrawn by the Applicant on or after 1500 hours IST of Proposal Due Date.
- 2.8.2. The modification, substitution, or withdrawal notice shall be prepared, sealed, marked, and delivered with the envelopes being additionally marked “MODIFICATION”, “SUBSTITUTION” or “WITHDRAWAL”, as appropriate.
- 2.8.3. Any alteration / modification in the Proposal or additional information or material supplied subsequent to the Proposal Due Date, unless the same has been expressly sought for by the Authority, shall be disregarded.

2.9. Opening of Proposals

The Proposals will be opened at 1600 hours IST on 25/05/2021 at the following address. The applicant may depute their representatives to be present at the time of opening of the proposals received by the Authority.

Infrastructure Corporation of Andhra Pradesh Limited (INCAP)
RC. No 254/2, 4th Floor, AVSR Bhavan, Chalasani Nagar,
Penamaluru Mandal, Kanuru, Vijayawada - 520007 A.P. India.

2.10. Conflict of Interest

The Authority requires that Consultants provide professional, objective, and impartial advice and at all times hold the Authority's interests paramount, strictly avoid conflicts with other Projects or their own corporate interests and act without any consideration for future work. Without limitation on the generality of the foregoing, Consultants, and any of their affiliates in India, shall be considered to have a conflict of interest and shall not be recruited.

2.11. Confidentiality

The selected Consultant and its personnel shall not, either during the term or after expiration of this consultancy assignment/proposal, disclose any proprietary or confidential information relating to the services, contract or business or operations of the Authority, without the prior written consent of the Authority. All documents submitted by the Consultant will be treated as confidential and will not be returned to Consultant.

2.12. Liability of the Consultant

- 2.12.1. The Consultant's liability under this Agreement shall be determined by the Applicable Laws and the provisions hereof.
- 2.12.2. The Consultant shall, subject to the limitation specified in Clause 2.9.3, be liable to the Authority for any direct loss or damage accrued or likely to accrue due to deficiency in Services rendered by it.
- 2.12.3. The Parties hereto agree that in case of negligence or wilful misconduct on the part of the Consultant or on the part of any person or firm acting on behalf of the Consultant in carrying out the Services, the Consultant, with respect to damage caused to the Authority's property, shall not be liable to the Authority:
 - (a) for any indirect or consequential loss or damage; and
 - (b) for any direct loss or damage that exceeds the Agreement/ Contract Value

3. Criteria for Evaluation for Technical Proposal

3.1. Technical Evaluation

The quality of consultancy services is of significant importance to the Authority. So, the technical capabilities and past experience of the agency is more important for this assignment. Therefore, the agency will be selected based on combined Quality-cum- Cost-Based- Selection (QCBS) in the ratio of 80% (Technical) and 20% (Financial). The proposals of only those Applicants which meet the minimum eligibility criteria will be considered for Technical Evaluation. The Applicants who meet the minimum eligibility criteria would be invited to make a presentation to Authority on understanding of scope of retainer consultancy work to be provided, on approach and on methodology to be adopted for the assignment.

Applicants that have scored more than 70% in the technical evaluation will be Technically Qualified for opening their financial bids. The unopened financial bids of disqualified Applicants will be returned within 60 days from Proposal Due Date. The technical bid will be evaluated on a scale of 100 and the weightage for each criterion would be as follows:

Evaluation Criteria		Maximum Marks
A.	Understanding of Scope and Approach & Methodology	10 Marks
B.	Experience in preparing Project Proposals or DPRs for State Governments or its undertakings/ agencies in last 5 years preceding PDD (Both completed & ongoing projects – In case of Ongoing Projects, Projects will only be consider eligible if final DPR is submitted to client) Five marks for each DPR.	40 Marks
C.	Turnover Financial on pro rata basis	15 Marks
D.	Experience of Team	
1.	Project Manager Based on no of years' experience and DPRs prepared	15 Marks
2.	Project Consultant – I Based on no of years' experience and DPRs prepared	20 Marks
Total Technical Score		100 Marks

3.2. Eligible Assignments

For the purposes of determining Conditions of Eligibility and for evaluating the Applications under this RFP, advisory/ consultancy assignments with Government agency (Central/State) related to development of infrastructure (MSME parks) thereof shall be deemed as eligible assignments (the “**Eligible Assignments**”).

3.3. Evaluation of Proposals

The overall selection of the Applicants will be a Quality-cum-Cost-Based Selection (QCBS) and the following formula will be used for the evaluation of the bids. The Applicants having equal to or more than 70% of the Technical Scores will be intimated regarding the date of financial bid opening. The unopened financial bids of unsuccessful Applicant agencies will be returned within 60 days from Proposal Due Date. The Evaluation of Applicants with technical scores equal to or more than 70% will be calculated as: $S = (0.8)*T + (0.2)*(Fm/F * 100)$

Where,

S = Combined score (Technical Score + Financial Score) of Applicant agency under consideration (calculated up to two decimal points)

T = Technical score for the Applicant agency under consideration

F = Financial Bid Value for the Applicant agency under consideration

Fm = Lowest Financial Bid Value among the financial proposals under consideration

3.4. Award of Consultancy

After selection, a Letter of Intent (the “LOI”) shall be issued, in duplicate, as per the format provided by the Authority to the Selected Applicant(s) and the Selected Applicants shall, within 7 (seven) days of the receipt of the LOI, sign and return the duplicate copy of the LOI in acknowledgement thereof. In the event the duplicate copy of the LOI duly signed by the Selected Applicant is not received by the stipulated date, the Authority, unless it consents to extension of time for submission thereof, may consider the next highest-ranking agency for award of Consultancy.

Appendix I**Form 1: Letter of Proposal**

(On Applicant's letter head)

(Date and Reference)

To,

The Vice Chairman and Managing Director,

Infrastructure Corporation of Andhra Pradesh Ltd.,

RC. No. 254/2, 4th Floor, AVSR Bhavan, Chalasani Nagar,

Penamaluru Mandal, Kanuru, Vijayawada - 520007 A.P. India

Email: incapap@incap.co.in, md@incap.co.in. Web: www.incap.co.in**Sub: Selection of Retainer Consultant (Sole Firm) for Providing Advisory Services for Development of Industrial Infrastructure, Including CFC's, Tiny Industrial Estates, Flatted Factory Complexes under MSE-CDP, Ministry Of MSME in the State of Andhra Pradesh**

Dear Sir,

With reference to your RFP Document dated, I/We, having examined all relevant documents and understood their contents, hereby submit our Proposal for Selection of Retainer Consultants for providing Advisory Services for Development of Industrial Infrastructure, Including CFC's, Tiny Industrial Estates, Flatted Factory Complexes under MSE-CDP, Ministry Of MSME in the State of Andhra Pradesh. The Proposal is unconditional and unqualified.

1. All information provided in the Proposal and in the Appendices is true and correct and all documents accompanying such Proposal are true copies of their respective originals.
2. This statement is made for the express purpose of appointment as the Consultant for the aforesaid Selection.
3. I/We shall make available to the Authority any additional information it may deem necessary or require for supplementing or authenticating the Proposal.
4. I/We acknowledge the right of the Authority to reject our Proposal without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
5. I/We to the best of our knowledge certify that in the last three years, we or any of our Associates in India have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
6. I/We understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the Consultant, without incurring any liability to the Applicants

7. I/We to the best of our knowledge certify that in regard to matters other than security and integrity of the country, we or any of our Associates in India have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which would cast a doubt on our ability to undertake the Consultancy for the Project or which relates to a grave offence that outrages the moral sense of the community.
8. I/We to the best of our knowledge further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by a Court of Law for any offence committed by us or by any of our Associates in India.
9. I/We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority and/ or the Government of India in connection with the selection of Consultant or in connection with the Selection Process itself in respect of the above mentioned Project.
10. I/We agree and understand that the Proposal is subject to the provisions of the RFP document. In no case, shall I/We have any claim or right of whatsoever nature if me or our Proposal is not opened or rejected.
11. I/We agree to keep this offer valid for 180 days from the Proposal Due Date specified in the RFP.
12. I/We agree and undertake to abide by all the terms and conditions of the RFP Document. In witness thereof, I/We submit this Proposal under and in accordance with the terms of the RFP Document.
13. I/We agree and understand that the Authority may select the Consultant as per Clause 1.5 and Clause 3.3.

Yours faithfully,

(Signature, name and designation of the authorised signatory)

(Name and seal of the Applicant)

Appendix I**Form 2: Particulars of the Applicant**

(pursuant to Clause 2.2)

1.	Title of Consultancy:	Selection of Retainer Consultant (Sole Firm) for Providing Advisory Services for Development of Industrial Infrastructure, Including CFC's, Tiny Industrial Estates, Flatted Factory Complexes under MSE-CDP, Ministry Of MSME in the State of Andhra Pradesh
2.	<p>State the following:</p> <p>Name of Company or Firm:</p> <p>Legal status (e.g. incorporated private company, unincorporated business, partnership etc.):</p> <p>Country of incorporation:</p> <p>Registered address:</p> <p>PAN</p> <p>GST Registration Number</p> <p>Year of Incorporation:</p> <p>Year of commencement of business:</p> <p>Principal place of business:</p> <p>Brief description of the Company including details of its main lines of business:</p> <p>Name, designation, address and phone numbers of authorised signatory of the</p> <p>Applicant:</p> <p>Name:</p> <p>Designation:</p> <p>Company:</p> <p>Address:</p> <p>Phone No.:</p>	
3.	<p>For the Applicant, state the following information:</p> <p>(i) In case of non-Indian Firm, does the Firm have</p>	Yes/No

4543854/2021/TECH3-INCAP

Request for Proposal

	<p>business presence in India?</p> <p>If so, provide the office address(es) in India.</p> <p>(ii) Has the Applicant been penalized by any organization for poor quality of work or breach of contract in the last five years?</p> <p>(iii) Has the Applicant ever failed to complete any work awarded to it by any public authority/ entity in last five years?</p> <p>(iv) Has the Applicant been blacklisted by any Government department/Public Sector Undertaking in the last five years?</p> <p>(v) Has the Applicant suffered bankruptcy/insolvency in the last five years?</p> <p>(vi) Does the Applicant have a conflict of interest that affects the RFP process?</p> <p>(vii) Has the Applicant been barred by the Central/ State Government, or any entity controlled by it, from participating in any project, and does the bar subsists as on the date of RFP?</p> <p>Note: If answer to any of the questions at (ii) to (vii) is yes, the Applicant is not eligible for this consultancy assignment.</p>	<p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p>
4.	<p>Does the Applicant's firm combine functions as a consultant or adviser along with the functions as a contractor and/or a manufacturer?</p> <p>If yes, does the Applicant agree to limit the Applicant's role only to that of a consultant/ adviser to the Authority and to disqualify themselves, their Associates in India/ affiliates in India, subsidiaries and/or parent organization subsequently from work on the projects in any other capacity?</p>	<p>Yes/No</p> <p>Yes/No</p>

Appendix I**Form 3: Financial Capacity of the Applicant**

(Pursuant to Clause 2.2.7)

In INR Crores

S.No.	Gross Turnover from Advisory Services	
	Financial Year	Annual Revenue (Rs in Mn)
1	FY 2019-20	
2	FY 2018-19	
3	FY 2017-18	

Certificate from the Statutory Auditor

This is to certify that (Name of the Applicant) has received the payments shown above against the respective years on account of professional fees.

Name of the audit firm:

Seal of the audit firm

Date:

(Signature, name and designation of the authorised signatory)

Note:

In case the Applicant does not have a statutory auditor, it shall provide the certificate from its chartered accountant that ordinarily audits the annual accounts of the Applicant.

Please do not attach any printed Annual Financial Statement.

Appendix I**Form 4: Experience of the firm**

(pursuant to clauses 2.2, 3.1 and 3.2)

Assignment Name:		Country:
Location within Country:		Professional Staff Provided by your Firm / Entity
Name of Client:		Number of Staff
Address:		Number of Staff-Months Duration of Assignment:
Start Date (Month / Year)	Completion Date (Month / Year)	Approx. Value of Services (In Rs/ US\$):
Name of Associated Consultants, if any		Number of Months of Professional Staff, provided by Associated Consultants:
Name of Senior Staff involved and functions performed:		
Narrative description of the Project:		
Description of actual services provided by your staff:		

Notes:

1. Use separate sheet for each Project.
2. The Applicant may attach separate sheets to provide brief particulars of other relevant experience of the Applicant.
3. Provide the Completion Certificates/ Letter of Award as per the RFP
4. Currency conversion to be taken as INR 70 per USD

Appendix I**Form 5: Summary of Key Personnel**

(pursuant to clause 2.1.2 and 3.1)

S.No.	Designation of Key Personnel	Name	Educational Qualification	Length of Professional Experience	Employment duration with present Firm
1.	Project Manager				
2.	Project Consultant - I				

Note:

1. Detailed CVs of the key personnel should be submitted as per format given in Form 7
2. Use separate rows in case of multiple CVs used for a particular designation

Appendix I**Form 6: Summary list of Eligible Projects**

(pursuant to clause 3.2)

S. No.	Name of Assignment	Name of Client	Period of the Assignment	Professional Fee Charged (In INR Crore)
1.				
2.				
3.				
4.				

Note: To be supported by Work Orders and Completion Certificates.

Appendix I**Form 7: Curriculum Vitae (CV) of Key Personnel**

(Pursuant to Clauses 2.1.2 and 3.1)

1. Proposed Position:
2. Name of Personnel:
3. Date of Birth:
4. Nationality:
5. Educational Qualifications:
6. Employment Record:

(Starting with present position, list in reverse order every employment held.)

7. Experience of the Personnel in Infrastructure sector

Name of project	
Activities performed	
Position held	

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes me, my qualifications and my experience.

(Signature and name of the Key Personnel)

Place.....

Notes:

1. Use separate form for each Key Personnel

Appendix I

Form 8: Power of Attorney for signing of Proposal

(Pursuant to Clauses 2.8)

Know all men by these presents, We
 (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate,
 appoint and authorise Mr/ Ms. (name),
 son/daughter/wife of
 and presently residing at,
 who is presently employed with us and holding the position of
, as our true and lawful attorney (hereinafter referred to as the
 “**Attorney**”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or
 required in connection with or incidental to submission of our application for pre-qualification and
 submission of our bid for the
, Project
 proposed or being developed by the, (the
 “**Authority**”) including but not limited to signing and submission of all applications, bids and other
 documents and writings, participate in Pre-Bids and other conferences and providing information/
 responses to the Authority, representing us in all matters before the Authority, signing and execution
 of all contracts including the Concession Agreement and undertakings consequent to acceptance of
 our bid, and generally dealing with the Authority in all matters in connection with or relating to or
 arising out of our bid for the said Project and/ or upon award thereof to us and/or till the entering into
 of the Concession Agreement with the Authority.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and
 things done or caused to be done by our said Attorney pursuant to and in exercise of the powers
 conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in
 exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS
 POWER OF ATTORNEY ON THIS..... DAY OF....., 20.....

For

(Signature, name, designation and address)

Witnesses:

1. (Notarised)
- 2.

Appendix II**Financial Proposal**

(On Applicant's letter head)

(Date and Reference)

To,

The Vice Chairman and Managing Director,
 Infrastructure Corporation of Andhra Pradesh Ltd.,
 # RC. No. 254/2, 4th Floor, AVSR Bhavan, Chalasani Nagar,
 Penamaluru Mandal, Kanuru, Vijayawada - 520007 A.P. India
 Email: incapap@incap.co.in, md@incap.co.in. Web: www.incap.co.in

Sub: Selection of Retainer Consultant (Sole Firm) for Providing Advisory Services for Development of Industrial Infrastructure, Including CFC's, Tiny Industrial Estates, Flatted Factory Complexes under MSE-CDP, Ministry Of MSME in the State of Andhra Pradesh

We offer to provide the above mentioned retainer consultancy services as provided below.

Personnel	Total Man-days per month	Rate per man-day in Rs.	Total cost per man-month in Rs.
(A)	(B)	(C)	(D) = (B) * (C)
Project Manager	4		
Project Consultant - I	22		
Total cost per month (Excluding Goods & Service Tax*)			

*Goods & Service Tax will be applicable as per prevailing law

Note:

1. The Project Consultant is to be deployed by selected consultant shall work in APMSMEDC office during all APMSMEDC office working days in a month which is mandatory irrespective of above man- days charged.
2. The selected consultant shall deploy additional resources if required by the authority with the same terms and conditions of engagement. Authority may at its discretion reduce the number of resources, depending on the requirements of the Authority.
3. The aforesaid fee payable to the Consultant will cover the costs of all travel, transport, telephone/fax, etc. No additional charges in respect thereof will be due or payable. 3. All other charges are considered to have been included in the above fee.

4. 10% (ten) of the monthly remuneration will be retained by APMSMEDC from the monthly invoices of the consultants towards satisfactory completion of the retainer consultancy services of the consultancy firms. This 10% (ten) retained money will be returned to the consultancy firms on submission of consolidated services completion report covering entire consultancy period (within four weeks of the expiry of consultancy engagement) and on making a detailed presentation to the Authority/Government on their efforts made in making the project's success to bring the projects to bidding stage/award stage.
5. The payments will be made to the consultant after completion of every month on submission of invoice (in duplicate) by the consultant.

I/We agree that this offer will be subject to the Terms & Conditions mentioned in the RFP.

Yours faithfully,

(Signature, name and designation of the authorised signatory)

(Name and seal of the Applicant)