



**Infrastructure Corporation of Andhra Pradesh Limited (INCAP)**

**INFORMATION  
MEMORANDUM FOR THE  
PREPARATION OF**

**Expression of Interest**

**SELECTION OF CONSULTANT FOR PREPARATION OF  
DETAILED PROJECT REPORT OF INTEGRATED STEEL  
PLANT 3 MT CAPACITY IN YSR KADAPA DISTRICT  
(NOVEMBER 2019)**

**(This document is meant for exclusive purposes of submitting a response to the EOI document and shall not be transferred, reproduced or otherwise used for purposes other than that for which it is specifically issued)**

**Chairman and Managing Director,  
Infrastructure Corporation of Andhra Pradesh Limited (INCAP)  
# D.No. 7-104, A Block, I floor, Sri Anjaneya  
Towers, N.T.T.P.S Road , Ibrahimpatnam- 521456  
Email: [incap@incap.co.in](mailto:incap@incap.co.in), [md@incap.co.in](mailto:md@incap.co.in).  
Web: [www.incap.co.in](http://www.incap.co.in)**



**Infrastructure Corporation of Andhra Pradesh Ltd.**  
(Under the control of Industries, Infrastructure, Investment &  
Commerce Dept., GoAP)



**Expression of Interest for Selection of consultant for preparation of Detailed Project Report  
for establishing of an Integrated Steel Plant of 3 MT Capacity in YSR Kadapa District**

**EOI Notice No. INCAP/P/ Integrated Steel Plant/ DPR/19/2019, Dt: 30-10-2019**

Infrastructure Corporation of Andhra Pradesh (INCAP) invites EOI from interested agencies for selection of Consultant for preparation of Detailed Project Report for establishing of an Integrated Steel Plant of 3 MT Capacity in YSR Kadapa District.

Interested Applicants may download the EOI from the website: [www.incap.co.in](http://www.incap.co.in), from 31.10.2019.

All other details including any date extensions, clarifications, amendments, etc., will be uploaded only to the website of INCAP and will not be published in newspapers. Hence, Applicants shall regularly visit the website of INCAP to keep themselves updated.

**How to Apply:** Interested Applicants are requested to submit EOI no later than 1500 hours IST on or before 11/11/2019.

**For any queries please send e-mail to: [incap@incap.co.in](mailto:incap@incap.co.in)**

## **DISCLAIMER**

The information in this document has been prepared to assist the Applicants in preparing the non-binding EOI and it is clarified that:

- a) The notice is issued only to elicit Expression of Interest from parties interested in the Project and does not constitute any binding commitment from INCAP to proceed with the Project or invite any or all the Applicants in the subsequent bidding process.
- b) It does not constitute an invitation to offer or an offer in relation to the transaction.
- c) This document does not constitute any contract or agreement of any kind whatsoever.
- d) This document does not, and does not purport to contain all the information that interested firms and their advisors would desire or require in reaching decisions pertaining to any transaction. Interested Applicant should form their own view as to what information is relevant to such decisions and make their own independent investigations in relation to any additional information.
- e) Neither the information in this document nor any other written or oral information in relation to the transaction or otherwise is intended to form the basis of or the inducement for any investment activity or any decision to enter into any contract or arrangement in relation to the transaction and should not be relied on as such. INCAP nor its employees or advisors shall be responsible / liable to any party in any way for costs associated in preparation & submission of EOI.
- f) INCAP is not bound to accept any or all of the EOIs. INCAP reserves the right to reject any or all EOIs without assigning any reasons. No Applicant shall have any cause of action or claim against INCAP or its officers, employees, advisors, agents, successors or assignees for rejection of this EOI. INCAP shall be entitled to invite proposals from entities other than the Applicants who have submitted EOI.
- g) Failure to provide information that is essential to evaluate the Applicant's qualifications or substantiation of the information supplied, shall result in disqualification of the Applicant from the EOI process.
- h) It shall not be assumed that there shall be no deviation or change in any of the herein mentioned information. While this document has been prepared in good faith, neither INCAP nor any of their respective officers or employees or advisors or agents make any representation or warranty or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from. Any liability is accordingly expressly disclaimed by INCAP or any of their respective officers, employees, advisors or agents, whether negligent or otherwise.

**Notice No. INCAP/P/ Integrated Steel Plant/ DPR/19/2019, Dt: 30-10-2019**

**Expression of Interest Document**

<b>1.</b>	Name of the Consultancy assignment	Selection of Consultant for Preparation of Detailed Project Report (DPR) for establishing of an Integrated Steel Plant of 3 MT Capacity in YSR Kadapa District.
<b>2.</b>	Last date & time for submission of Proposal (Proposal Due Date) (PDD)	<b>15.00 Hours IST on 11-11-2019</b>
<b>3.</b>	Date & time for opening of Proposal	<b>16.00 Hours IST on 11-11-2019</b> in the Office of Infrastructure Corporation of Andhra Pradesh, # D.No. 7-104, A Block, I floor, Sri Anjaneya Towers, N.T.T.P.S Road, Ibrahimpatnam- 521456.
<b>4.</b>	Last date for receipt of queries	<b>05-11-2019</b>
<b>5.</b>	Response to queries	<b>06-11-2019</b>
<b>6.</b>	EoI Processing Fee (Non-Refundable)	Rs.1,50,000/- (Rupees One Lakh fifty thousand only) in the form of a Demand Draft issued by one of the Nationalised / Scheduled Banks in India in favour of INCAP Ltd., payable at Vijayawada.

Note: Validity of Proposal shall be 60 days from PDD.

## **INVITATION FOR EXPRESSION OF INTEREST**

### **1. Introduction**

1.1. Infrastructure Corporation of Andhra Pradesh (INCAP) is the nodal agency to carry out the bidding process for selection of a private entity/consultant(s)/developer for development of various infrastructure projects in the State of AP.

### **2. Background**

Andhra Pradesh is the youngest and among the fastest growing states in INDIA. It is well endowed with various mineral resources, which are required for the sustained operations of an integrated Steel Plant. Further, Ease of Doing Business, established infrastructure and connectivity through air, road and sea routes has made Andhra Pradesh as the most favored destination for investment.

An integrated steel plant has been proposed to be set up in the Kadapa district of Andhra Pradesh, given its proximity to the raw materials, port facilities as well as adequate availability of land, power & water infrastructure.

### **3. Brief of the Project Site**

Location: Jammalamadugu Mandal, YSR Kadapa District, Andhra Pradesh.

### **4. Instructions for the Applicant**

#### **4.1.1 Brief description of Bidding Process**

- a. Expression of Interest (EOI) – Applications received from interested parties who make an application in accordance with the provisions of this EOI (the “Applicant”) will be evaluated by INCAP and shortlist the Applicants as per technical and financial capacity.
- b. Financial proposals of Applicants who fulfill the aforementioned technical and financial capacity criteria would be evaluated.

### **5. Scope of Work**

The selected Bidder shall undertake preparation of a Detailed Project Report (DPR) for the Integrated Steel Plant in YSR Kadapa District., Andhra Pradesh. INCAP shall provide the necessary details required to prepare the DPR. The Scope of the Detailed Project Report (DPR) shall include, but is not limited to the below mentioned aspects. The selected bidder shall be obliged to provide any other relevant information needed for a DPR.

#### **5.1 Market Study**

##### **a. Market Demand – Supply & Competition Assessment for Steel and Steel Products**

- i. Global Market Demand – Supply for Steel Products – Review and Forecast
- ii. Domestic Market Demand – Supply – Review and Forecast
- iii. Study of International Trade Flows and Potential for Indian Steel Exports.

**b. Pricing Assessment**

- i. Review of Global and Domestic Steel Prices for the last 5 years along with a critical assessment of key drivers
- ii. Review & outlook on domestic and international steel demand, supply and prices

**c. Risk Assessment for the Project including the following:**

- i. Market risk
- ii. Technology risk, including competition from substitutes such as Aluminum
- iii. Socio Political risk
- iv. Environmental risk

**5.2 Technical Study**

- a. Assessment of Infrastructure & technology requirements for setting up of an Integrated Steel Plant through the Blast Furnace – Basic Oxygen Furnace (BF – BOF route)(i.e. “Project”)
  - i. Analysis of identified Site regarding its suitability for setting up the project. Also, it should cover site preparation and enabling work needed for plant construction.
  - ii. Identification of all major technological facilities and auxiliary units (such as, Sintering Plant, Coke Oven, Pellet Plant etc.) required to be set up.
  - iii. Assessment of the infrastructure facilities, including
    - a. Land requirement for the Steel Plant, Auxiliary Units, Office Complex and other necessary structures
    - b. Water requirement and Water balance including water storage facilities
    - c. Power Balance and Power requirement the plant and auxiliary units
    - d. Civil & Structural Work
    - e. Other utilities, if necessary
  - iv. Preparation of general Layout, design and flow sheet of the plant and Material Balance with the proposed technology.
  - v. Analysis of Plant and equipment including but not limited to details regarding
    - a. Area / Shop layout,
    - b. Description of the process,
    - c. Requirement of inputs with specifications,
    - d. Outputs of the shop with specifications,
    - e. Capacity calculations,
    - f. Process parameters,
    - g. Specific consumptions,

- h. Handling facilities,
  - i. Detailed list of the equipment, and
  - j. Waste treatment facilities.
- vi. Raw Material requirement
    - a. Coal – Coking, Non – coking, PCI etc.
    - b. Iron Ore.
    - c. Limestone, Dolomite etc.
    - d. Others, as applicable
  - vii. Details regarding Automation, instrumentation and control facilities
  - viii. Assessment of Fuel and energy balance for the plant
- b. Assessment of Logistics setup for transportation of Raw Material and Finished Goods for optimal and economic operations.
  - c. Project execution schedule delineating specific timelines for each activity.

**6. Timelines**

The appointed agency shall be required to adhere to the following timelines:

Sl.No	Deliverable	Period
1.	Market Study Report	T+10 days
2.	Submission of Draft DPR	T+ 15 days
3.	Submission of Final DPR	T +20 days

\*T being the date of Issuing Letter of Award (LoA).

**7. Pre – Qualification Criteria**

**7.1** For determining the eligibility of Bidder, the following conditions shall apply.

- a. The Bidder shall be a single entity or a group of maximum two entities ("**Consortium**"), coming together to bid for the project. However, no Bidder applying individually or as a member of a Consortium, as the case may be, can submit another bid or be member of another Bidder/Consortium. The term Bidder used herein would apply to both a Single entity and a Consortium.
- b. A Bidder may be a partnership firm or a company or any combination of them entering into an agreement in the form of a consortium.
- c. The Bidder shall submit a copy of Memorandum and Articles of Association, if the Bidder is a body corporate, and if a partnership firm then a copy of its registered Partnership Deed in the submission of the Bid.
- d. In case the Bidder is a Consortium, it shall comply with the following additional requirements:

- i. Number of members in a Consortium shall not exceed 2(two).
- ii. Members of the Consortium shall enter into a binding Joint Bidding Agreement (JBA) for the purpose of making the Bid, submitting the Bid and executing the JV Agreement. The format for Joint bidding agreement is provided in Appendix 9
- iii. The Bid should contain the information required for each member of the consortium.

7.2 The bidder should meet the following Pre – Qualification criteria.

- I. **Financial Strength:** The bidder should have a minimum average annual turnover of INR 50 Crore over the last three financial years (FY 16-17, FY 17-18 and FY 18-19)
- II. **Technical Experience:** During the last five (5) years, Bidder should have completed at least 1 Detailed Project Report (DPR) Project for an Integrated Steel Plant with a crude steel capacity of at least Three Million Tonne per Annum (3 MTPA)

## **8. Terms and Conditions**

### **8.1 Conflict of Interest**

The Corporation requires that the selected bidder provide professional, objective, and impartial advice and at all times hold the Corporation's interests paramount, avoid conflicts with assignments of other companies or their own corporate interest.

Any bidder for any assignment that would be in conflict with their prior or current obligations to other Corporations / Entities, or that may place them in a position of not being able to carry out the assignment in the best interest of the Corporation, shall not be recruited.

### **8.2 Amendment of Tender Document**

- a. At any time prior to due date, INCAP may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the Tender Document by the issuance of Addenda / Corrigenda.
- b. Any Addendum / Corrigendum issued hereunder shall be uploaded in INCAP website.
- c. In order to afford the Bidders a reasonable time for taking an Addendum / Corrigendum into account, or any other reason, INCAP.

### **8.3 Tender Document fee**

Bidders are required to remit non-refundable tender document fee of INR **1,50,000** (Rupees One lakh fifty thousand only ) (Bid Processing fee) in the form of Demand Draft issued by any Nationalized Bank / Scheduled Bank in the favour of "Infrastructure Corporation of Andhra Pradesh Ltd" payable at Vijayawada.

### **8.4 Bid Security**

EMD of Rs. Five Lakhs only (Rs. 5,00,000/-) in the form of DD issued by any Nationalized Bank/Scheduled Bank in the favour of "INCAP" payable at Vijayawada should be submitted along with proposal. Bids received without DD, will be summarily rejected.



## **9. Timelines for Bid Submission**

- i. Last date for receipt of bids along with credentials is upto 1500 Hrs IST on 11.11.2019.
- ii. Interested parties may send their bids along with all supporting documents in PDF format by email to: [incap@incap.co.in](mailto:incap@incap.co.in) and send the same in sealed cover by post / by hand to : Chairman and Managing Director, INFRASTRUCTURE CORPORATION OF ANDHRA PRADESH, #7 – 104, A- BALOCK, 1<sup>ST</sup> Floor, Sri Anjaneya Towers, N.T.T.P.S Road, Ibrahimpatnam – 521 456 A.P. INDIA.
- iii. Any bid received after last date, by 1500 hrs, may be due to postal etc., will not be considered.
- iv. Bids received by 1500 hrs of last date shall be opened on same day at 1600 hrs in the presence of applicant or their representatives.
- v. No communication in this regard will be entertained with any individual, however, all updates or change in date/ time shall be uploaded on corporation website i.e. [www.incap.co.in](http://www.incap.co.in)

## **10. Bid Evaluation**

**10.1** The L1 offer from the qualified bidders, will be the successful bidder.

**10.2** The bid evaluation criteria as adopted by INCAP is deemed fit is final and bidding on the bidders

## **11. Preparation and Submission of Application**

- a. The Applicant shall prepare 1 (one) set of the Application (Hard Copy). The Applicant shall also provide 1 (one) soft copy (Pen Drive) in PDF formats.
- b. The Application shall be typed or written in indelible ink. It shall be signed by the authorized signatory of the Applicant who shall also initial each page of the Application in blue ink. In case of printed and published documents, only the cover shall be initialed. All the alterations, omissions, additions or any other amendments made to the Application shall be initialed by the person(s) signing the Application. The Application shall contain page numbers and shall be bound together in a manner that does not allow replacement of any page.
- c. The Application shall contain:
  - a) Letter of Proposal/Quotation for the EOI
  - b) All forms are submitted in the prescribed formats and signed by the prescribed signatories;
  - c) Power of Attorney, if applicable, is executed as per Applicable Laws;
  - d) Demand Draft for EOI Processing Fee
  - e) Demand Draft for EMD
  - f) Pen Drive with a copy of the Application in PDF format.
- d. Applicants interested in the Project are required to submit their Expression of Interest in writing on or before Application due date i.e., 1500 hours IST on 11.11.2019 and the same will be opened at 1600 hours IST on 11.11.2019, in the presence of the Applicants who choose to attend at the following address:

**Chairman & Managing Director,  
# # D.No. 7-104, A Block, I  
floor, Sri Anjaneya Towers,  
N.T.T.P.S Road,  
Ibrahimpattanam- 521456.**

- e. The Applicants are advised in their own interest to ensure that completed Expression of Interest reaches the office of INCAP at the address mentioned well before the dates stipulated in the document. Sealed Expression of Interest submitted through Speed post/ Registered Post / Courier / Hand delivered shall be accepted. Expression of Interest submitted through Telex / Telegraphic / Fax / email will not be considered and summarily rejected.
- f. Applications received after the date and time stipulated in this EOI shall not be considered and shall be summarily rejected.
- g. In case, the Application Due Date is an unscheduled holiday, the application has to be submitted latest by the next working day. The time and venue of submission will remain unchanged.
- h. The Official Website of INCAP is [www.incap.co.in](http://www.incap.co.in). All details including Project Information Memorandum, any due date extensions, clarifications, amendments, addenda, corrigenda, etc., in respect of this notification will be uploaded only to the website of INCAP and will not be published in Newspapers.
- i. No communication in this regard will be entertained with any individual, however, all updates or change in date/ time shall be uploaded on corporation website i.e. [www.incap.co.in](http://www.incap.co.in)
- j. All communications, including the envelopes, should contain the following text, to be marked at the top in bold letters:

**EOI Notice No. INCAP/P/ Integrated Steel Plant/ DPR/19/2019, Dt: 30-10-2019**

**APPLICATION FOR SELECTION OF CONSULTANT FOR PREPARATION OF DETAILED PROJECT REPORT FOR ESTABLISHING OF AN INTEGRATED STEEL PLANT OF 3 MT CAPACITY IN YSR KADAPA DISTRICT.**

**12. Opening and Evaluation of Applications**

- a. The Authority shall open the Applications at 1600 hours IST on the Application Due Date, at the office of INCAP and in the presence of the Applicants who choose to attend. In case, the Application Due Date is an unscheduled holiday, the Applications shall be opened on the next working day. The time and venue of submission will remain unchanged.
- b. To facilitate evaluation of Applications, the Authority may, at its sole discretion, seek clarifications from any Applicant regarding its Application. Such clarification(s) shall be provided within the time specified by the Authority for this purpose. Any request for clarification(s) and all clarification(s) in response thereto shall be in writing.
- c. Only those Applicants who meet the eligibility criteria specified in Clause 7 shall be qualified and Shortlisted. Financial proposals of Applicants who fulfill the aforementioned technical and financial capacity criteria would be evaluated.

- d. The L1 offer will be the successful bidder and the decision of the complete authority will be final and binding on all the parties.
- e. Applications of firms who do not meet these criteria shall be rejected. The rejection of application shall be informed to the Applicants through e-mail.

### **13. Clarifications**

- a. Any queries or request for additional information concerning this EOI shall be submitted in writing by e-mail to [incap@incap.co.in](mailto:incap@incap.co.in) by the 05/11/2019. The e-mail subject line shall clearly bear the following identification/ title: “Queries/Request for Additional Information: EOI for Selection of consultant for preparation of detailed project report for establishing of an integrated steel plant of 3 MT capacity in YSR Kadapa district”.
- b. INCAP shall endeavor to respond to the queries latest by 06/11/2019. The responses will be uploaded in the website of INCAP – [www.incap.co.in](http://www.incap.co.in).
- c. However, INCAP reserves the right not to respond to any question or provide any clarification, in its sole discretion, and nothing in this Clause shall be taken or read as compelling or requiring the Authority to respond to any question or to provide any clarification.
- d. INCAP may also on its own motion, if deemed necessary, issue interpretations and clarifications which shall be uploaded in INCAP website. All clarifications and interpretations issued by the INCAP shall be deemed to be part of the EOI. Verbal clarifications and information given by INCAP or its employees or representatives shall not in any way or manner be binding on the INCAP.

### **14. Award of Consultancy**

After selection, a Letter of Award (the “LOA”) shall be issued, in duplicate, by the Authority to the Consultant and the Consultant shall within 3 (three) days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof. In the event the duplicate copy of the LOA duly signed by the Selected Applicant is not received by the stipulated date, the Authority may, unless it consents to extension of time for submission thereof, consider the next L2 Applicant.

**FORM 1**

*(Appendix I)*

**LETTER OF PROPOSAL/QUOTATION**

(To be typed in Applicant's Letterhead)

From:

To:

**The Chairman & Managing Director,  
# D.No. 7-104, A Block, I floor,  
Sri Anjaneya Towers, N.T.T.P.S Road ,  
Ibrahimpattanam- 521456**

**Sub: Proposal/Quotation Submission of Expression of Interest (EOI) for Selection of Consultant for Preparation of Detailed Project Report for establishing of an Integrated Steel Plant of 3 MT capacity in YSR Kadapa district.**

Sir,

Having examined the details given in EOI Notice, Project Information Memorandum for the above Project, I/we hereby submit our Expression of Interest and the relevant information

1. I/We hereby certify that all the statements made in the information supplied in the enclosed form and the accompanying statements are true and correct.
2. I/We have furnished all information and details necessary for EOI and have no further pertinent information to supply.
3. I/We also authorize INCAP or their authorized representatives to approach individuals, employers and firms to verify our competence and general reputation.
4. I/We submit the following certificates in support of our suitability, technical know-how and capability for having successfully undertaken similar projects.

5. Our Proposal/Quotation for Selection of Consultant for Preparation of Detailed Project Report for establishing of an Integrated Steel Plant of 3 MT capacity in YSR Kadapa district is indicated below . This quote includes all taxes/duties/charges payable at applicable rates.

Item No.	Description	Amount INR ONLY
A.	<p><b>COST OF SERVICES</b>  (inclusive of all applicable taxes, duties, levies and charges payable at applicable rates)  In Indian Rupees in words:  Rupees_____only</p>	

The Proposal/Quotation is unconditional and unqualified.

1. All information provided in the Proposal/Quotation and in the Appendix I is true and correct and all documents accompanying this Proposal/Quotation are true copies of their respective originals.
2. This statement is made for the express purpose of meeting the objectives stated in the aforesaid
3. I/We shall make available to the Government Authority any additional information it may deem necessary or require for supplementing or authenticating the Proposal/Quotation.
4. I/We acknowledge the right of the Government Authority to reject our Proposal/Quotation without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
5. I/We certify that in the last three years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
6. I/We understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal/Quotation that you may receive nor to select the Applicant, without incurring any liability to the Applicants.
7. I/We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Government Authority and/ or the Government of India in connection with the selection of Applicant or in connection with the Selection Process itself in respect of the assignment mentioned in subject EoI.
8. I/We agree and understand that the Proposal/Quotation is subject to the provisions of the EoI. In no case, shall I/We have any claim or right of whatsoever nature if me or our Proposal/Quotation is not

opened or rejected.

9. I/We agree to keep this offer valid for 2 months from the Proposal/Quotation Due Date specified in the EoI.

10. I/We agree and undertake to abide by all the terms and conditions of the EoI Document. In witness thereof, I/We submit this Proposal/Quotation under and in accordance with the terms of the EoI Document.

Yours faithfully,

(Signature, name and designation of the authorized signatory)

## FORM 2

(Appendix I)

### Particulars of the Applicant

1.	Title of Consultancy: Selection of Consultant for Preparation of Detailed Project Report for establishing of an Integrated Steel Plant of 3 MT capacity in YSR Kadapa district.
2.	State the following: Name of Company or Firm: Legal status (e.g. incorporated private company, unincorporated business, partnership etc.): Country of incorporation: Registered address: <b>i. PAN</b> <b>ii. GST Number</b>  Year of Incorporation: Year of commencement of business: Principal place of business: Brief description of the Company including details of its main lines of business Name, designation, address and phone numbers of authorised signatory of the Applicant: Name: Designation: Company: Address: Phone No.: E-mail address:

3.

For the Applicant, state the following information:

(i) In case of non-Indian Firm, does the Firm have business presence in India?

Yes/No

If so, provide the office address(es) in India.

(ii) Has the Applicant been penalized by any organization for poor quality of work or breach of contract in the last five years?

Yes/No

(iii) Has the Applicant ever failed to complete any work awarded to it by any public authority/ entity in last five years?

Yes/No

(iv) Has the Applicant been blacklisted by any Government department/Public Sector Undertaking in the last five years?

Yes/No

(v) Has the Applicant suffered bankruptcy/insolvency in the last five years?

Yes/No

**Note: If answer to any of the questions at (ii) to (v) is yes, the Applicant is not eligible for this consultancy assignment.**



Form-3

**Statement of Legal Capacity**

*(To be forwarded on the letter head of the Applicant)*

Ref. Date:

To,

The Chairman and Managing Director,  
Infrastructure Corporation of Andhra Pradesh Ltd.,  
# D.No. 7-104, A Block, I floor, Sri Anjaneya Towers,  
N.T.T.P.S Road, Ibrahimpatnam- 521456.

Dear Sir,

Sub: EoI for Selection of Consultant: ..... Project

I/We hereby confirm that we, the Applicant (along with other members in case of consortium, the constitution of which has been described in the Proposal<sup>§</sup>), satisfy the terms and conditions laid down in the EoI document.

I/We have agreed that ..... (insert Applicant's name) will act as the Lead Member of our consortium.

I/We have agreed that ..... (insert individual's name) will act as our Authorised Representative/ will act as the Authorised Representative of the consortium on our behalf and has been duly authorized to submit our Proposal. Further, the authorised signatory is vested with requisite powers to furnish such proposal and all other documents, information or communication and authenticate the same.

Yours faithfully,

(Signature, name and designation of the authorised signatory)

For and on behalf of .....

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<sup>§</sup> Please strike out whichever is not applicable

APPENDIX-I  
(See Clause 2.16.3)

Form-4  
**Power of Attorney**

Know all men by these presents, we, ..... (name of Firm and address of the registered office) do hereby constitute, nominate, appoint and authorise Mr / Ms..... son/daughter/wife and presently residing at ....., who is presently employed with us and holding the position of ..... as our true and lawful attorney (hereinafter referred to as the “**Authorised Representative**”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal for and selection as the Consultant for Preparation of Detailed Project Report for the ..... Project, proposed to be developed by the ..... (the “**Authority**”) including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-bid and other conferences and providing information/ responses to INCAP, representing us in all matters before INCAP, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with INCAP in all matters in connection with or relating to or arising out of our Proposal for the said Project and/or upon award thereof to us till the entering into of the Agreement with INCAP.

AND, we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorised Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorised Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, ..... THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS ..... DAY OF ....., 20.....

For .....

(Signature, name, designation and address)

Witnesses:

- 1.
- 2.

Notarised

Accepted

.....

(Signature, name, designation and address of the Attorney)

*Notes:*

- *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. The Power of Attorney should be executed on a non-judicial stamp paper of Rs. 100 (hundred) and duly notarised by a notary public.*
- *Wherever required, the Applicant should submit for verification the extract of the charter documents and other documents such as a resolution/power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Applicant.*
- *For a Power of Attorney executed and issued overseas, the document will also have to be legalised by the Indian Embassy and notarised in the jurisdiction where the Power of Attorney is being issued. However, Applicants from countries that have signed the Hague Legislation Convention 1961 need not get their Power of Attorney legalised by the Indian Embassy if it carries a conforming Apostille certificate.*



**Infrastructure Corporation of Andhra Pradesh Limited (INCAP)**

**# D.No. 7-104, A Block, I floor, Sri Anjaneya Towers,  
N.T.T.P.S Road , Ibrahimpatnam- 521456**

**Email: [incap@incap.co.in](mailto:incap@incap.co.in), [md@incap.co.in](mailto:md@incap.co.in).**

**Web: [www.incap.co.in](http://www.incap.co.in)**